

SYCAMORE CITY COUNCIL
AGENDA
January 6, 2003

City Council Workshop Meeting

No Workshop Meeting Is Scheduled

Regular City Council Meeting
7:30 P.M.

1. **CALL TO ORDER**
2. **INVOCATION**
3. **PLEDGE OF ALLEGIANCE**
4. **APPROVAL OF AGENDA**
5. **AUDIENCE TO VISITORS**
6. **CONSENT AGENDA**
 - A. Approval of the Minutes of the Regular City Council Meeting of December 16, 2002;
 - B. Payment of the Bills for January 6, 2003.
7. **PRESENTATION OF PETITIONS, COMMUNICATIONS, AND BILLS.**
8. **REPORTS OF OFFICERS**
9. **REPORTS OF STANDING COMMITTEES**
10. **PUBLIC HEARINGS--None**
11. **ORDINANCES**
 - A. **Ordinance No. 2002.65—An Ordinance Amending Title 8, “Water and Sewer,” Chapter 5, “Water and Sewer Rates,” Section 8-5-1, “Water Rates,” Paragraphs A, B, and C of the City Code of the City of Sycamore, Illinois. First and Second Reading.**

On December 16 the Sewer and Water Committee reviewed a revised staff proposal focusing on a new fee schedule for the Edgebrook mobile home park and a new

schedule for meter replacement fees. Upon the recommendation of the Committee, the attached ordinance was prepared. Specifically, the ordinance would:

1. keep water user fees the same for now, with the expectation that an adjustment might be merited when a final decision is made by the Illinois EPA regarding the City's proposed method of bringing radium levels into compliance with the 5piC/L standard.
2. establish an escalating flat rate for the Edgebrook mobile home park that, over a three-year period, brings the unit pricing in line with average unit pricing for single family homes. The proposed system is illustrated below:

Present	February 1, 2003	February 1, 2004	February 1, 2005
\$.56/100 cu. ft.	\$.98/100 cu. ft.	\$1.40/100 cu. ft.	\$1.82/100 cu. ft.

3. establish a gradual increase for meter replacement fees with the following details:
 - ◆ assumes a 15-year cycle for smaller residential meters (those of 1" or less);
 - ◆ assumes a 10-year cycle for commercial-sized meters;
 - ◆ over a three-year period, the fees will rise to a level that will reimburse the City for approximately 100% of its estimated cost.

City Council approval is recommended.

B. Ordinance No. 2002.66—An Ordinance Pursuant to Article 65 ILCS 5/5-1-5 of the Illinois Consolidated Statutes Directing That the Question, “Shall the City of Sycamore, Illinois Adopt the Managerial Form of Municipal Government?” Be Placed On the Ballot for Determination by the Citizens of Sycamore, Illinois at the Next General Election. First and Second Reading.

The Mayor's ad hoc committee has requested that the attached ordinance be approved in order to establish the Council's full support for the Council-Manager form of local government, and the Council's support for the local referendum required to institute such a system of government.

City Council direction is requested.

C. Ordinance No. 2002.67—An Ordinance Amending Title 3, “Business and License Regulations,” Chapters 1, 4, and 6 of the City Code to Require Applicants to Pay the Current Cost of Background Investigations to the City of Sycamore, Illinois. First and Second Reading.

The City's Police department can no longer access Illinois State Police identification records except as they may bear on possible criminal activity. This means that routine background checks for licensing purposes must be performed by third party agents with the written consent of the applicants. Such checks bear a cost, of course, and presently the City Clerk's office has no statutory authority to recover such a cost. The attached ordinance simply establishes a requirement that license applicants must reimburse the

City for actual out-of-pocket costs associated with background checks. It is understood that these expenses will change over time, so the ordinance specifies the obligation to pay the full cost of the search without identifying a certain price.

City Council approval is recommended.

12. RESOLUTIONS--None

13. CONSIDERATIONS

A. Consideration of an Administration Report on a Proposed FY2003-2004 Budget Schedule.

A preliminary schedule of thresholds in the annual budget process is presented for the City Council's consideration:

- ◆ Week of January 6: The Administrator circulates target spending numbers to City department heads.
- ◆ February 3: Very preliminary General Fund revenue and expenditure numbers are presented to the Council for comment at the monthly workshop meeting. The Council will also be asked to advise the staff concerning proposed FY04 capital projects and the annual street maintenance list.
- ◆ February 17: The Preliminary FY04 General Fund Budget is presented to the Council for review and comment.
- ◆ March 17: The entire Preliminary City Budget is formally presented to the Council and placed on file.
- ◆ March 18-26: Finance Committee meetings are held to review each budget fund and department.
- ◆ April 7: The Budget hearing is held.
- ◆ April 21. The Council approves the Final FY04 City Budget.

14. APPOINTMENTS

15. ADJOURNMENT