

**ILLINOIS ENVIRONMENTAL PROTECTION AGENCY
ANNUAL FACILITY INSPECTION REPORT
NPDES PERMIT FOR STORM WATER DISCHARGES
FROM MUNICIPAL SEPARATE STORM SEWER SYSTEMS (MS4)**

Website address: <http://www.epa.state.il.us/water/permits/storm-water/forms/annual-facility-inspection-ms4.pdf>

Complete each section of this report.

| | | |
|------------------------------------|----------------|------------|
| REPORTING PERIOD FROM: MARCH, 2008 | TO: MARCH 2009 | ILR40 0552 |
|------------------------------------|----------------|------------|

MS4 OPERATOR INFORMATION: (As it appears on the current permit)

| | | | |
|--|-----------|--------------------------------|----------------|
| NAME: CITY OF SYCAMORE | | TELEPHONE NUMBER: 815-895-4557 | |
| MAILING ADDRESS: 541 DEKALB AVENUE | | | |
| CITY: SYCAMORE | STATE: IL | ZIP: 60178 | COUNTY: DEKALB |
| CONTACT PERSON: (Person responsible for Annual Report) JOHN LASKOWSKI | | | |

NAME(S) OF GOVERNMENTAL ENTITY(IES) IN WHICH MS4 IS LOCATED: (As it appears on the current permit)

| | |
|------------------|--|
| CITY OF SYCAMORE | |
| | |

THE FOLLOWING ITEMS MUST BE ADDRESSED.

A. CHANGES TO BEST MANAGEMENT PRACTICES (check appropriate BMP change(s) and attach information regarding change(s) to BMP and measurable goals.)

| | | | |
|--|-----------------------------|---|--------------------------|
| 1. Public Education and Outreach | "> <input type="checkbox"/> | 4. Construction Site Runoff Control | <input type="checkbox"/> |
| 2. Public Participation/Involvement | <input type="checkbox"/> | 5. Post-Construction Runoff Control | <input type="checkbox"/> |
| 3. Illicit Discharge Detection & Elimination | <input type="checkbox"/> | 6. Pollution Prevention/Good Housekeeping | <input type="checkbox"/> |

B.
Attach the status of compliance with permit conditions, an assessment of the appropriateness of your identified best management practices and progress towards achieving the statutory goal of reducing the discharge of pollutants to the MEP, and your identified measurable goals for each of the minimum control measures.

C.
Attach results of information collected and analyzed, including monitoring data, if any during the reporting period.

D.
Attach a summary of the storm water activities you plan to undertake during the next reporting cycle (including an implementation schedule.)

E.
Attach notice that you are relying on another government entity to satisfy some of your permit obligations (if applicable).

F.
Attach a list of construction projects that your entity has paid for during the reporting period.

| | |
|-------------------------------|----------------------|
| SIGNATURE: <i>[Signature]</i> | DATE: <i>5/28/09</i> |
|-------------------------------|----------------------|

Please submit inspection reports to:

**Illinois Environmental Protection Agency, DWPC
Compliance Assurance Section
1021 North Grand Avenue East, POB 19276
Springfield, Illinois 62794-9276**

Information required by this form must be provided to comply with 415 ILCS 5/39 (1996). Failure to do so may prevent this form from being processed and could result in your application being denied. This form has been approved by the Forms Management Center.

ILLINOIS ENVIRONMENTAL PROTECTION AGENCY
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MARCH 2008 TO MARCH 2009 REPORTING PERIOD

A. CHANGES TO BEST MANAGEMENT PRACTICES

There were no changes to the Best Management Practices (BMP) listed in the City of Sycamore's Notice of Intent (NOI) for Year 6.

B. STATUS OF COMPLIANCE WITH PERMIT CONDITIONS

The City of Sycamore committed to implement several BMPs in order to meet the requirements of the NPDES Phase II Stormwater Program. The following is a status of the implementation of the BMPs during the March 2008 to March 2009 period. The status or progress for each of the measurable goals related to these BMPs is presented below.

BMP No. A.1 Stormwater Pollution Prevention Brochure

Measurable Goal(s), including frequencies: Annual distribution of Stormwater Pollution Prevention brochure.

Milestones: Year 6: Distribute publication of Stormwater Pollution Prevention brochure.

BMP Status: In conjunction with the DeKalb Urban Area Stakeholders Group, the City of Sycamore has distributed a stormwater pollution prevention publication. The publication includes measures the public can take to reduce pollutants in stormwater runoff.

BMP No. B.3 DeKalb Urban Area Stakeholders Group

Measurable Goal(s), including frequencies: Continue to meet with Stakeholders Group as needed. Evaluate annually the need to continue the DeKalb Urban Area Stakeholders Group.

Milestones: Year 6: Participate with the Stakeholders Group's role in the implementation of the Stormwater Pollution Prevention Plans.

BMP Status: The DeKalb Urban Area Stakeholders Group did not meet during Year 6, as a meeting was not needed. The previous meetings have been very successful in maintaining forward momentum in addressing stormwater quality.

BMP No. B.4 Public Hearing

In conjunction with the DeKalb Area Stakeholders Group, the City of Sycamore will conduct a public meeting to review the proposed stormwater pollution prevention plan as contained in this NOI. Any changes to this NOI resulting from public comment will be forwarded to Illinois Environmental Protection Agency (IEPA) for their review. This BMP will comply with all applicable State and Local public notice requirements.

Measurable Goal(s), including frequencies: Present Notice of Intent at public hearing for public comment.

Milestones: Year 6: Conduct a public hearing to present the previous and current Notices of Intent.

BMP Status: The City conducted a public hearing to present the previous and current Notices of Intent. The City also held a public hearing for the adoption of amendments to the Municipal Code.

BMP No. B.7 Public Reporting

Measurable Goal(s), including frequencies: The City will continue to inform residents of the contact number.

Milestones: Year 6: Continue to inform residents of the contact number for reporting.

BMP Status: The City continued to inform its residents of the existence of a contact number to report stormwater related issues.

BMP No. C.1 Stormwater Atlas

Measurable Goal(s), including frequencies: Annually review the storm sewer map and update as needed.

Milestones: Year 6: Update Stormwater Atlas as needed.

BMP Status: The City reviewed and updated its Stormwater Atlas.

BMP No. C.2 Illicit Discharge Ordinance

Measurable Goal(s), including frequencies: Adopt and implement Illicit Discharge Ordinance..

Milestones: Year 6: Adopt and implement Illicit Discharge Ordinance.

BMP Status: The City of Sycamore has adopted and implemented its Illicit Discharge and Connection Ordinance. The ordinance prohibits non-stormwater discharges into the City's stormwater drainage system and includes enforcement and penalties for ordinance violations. The ordinance provides the regulatory framework for the City's illicit discharge detection and elimination program.

BMP No. C.4 Illicit Discharge Tracing Procedures

Measurable Goal(s), including frequencies: Develop procedures to trace detected illicit discharges. Annually trace all illicit discharges detected by resident reporting and by City employees.

Milestones: Year 6: Develop procedures to trace detected illicit discharges and begin implementation.

BMP Status: The City of Sycamore has developed procedures to trace illicit discharges. The City has begun tracing discharges as needed.

BMP No. C.5 Illicit Discharge Removal Procedures

Measurable Goal(s), including frequencies: Develop procedures to remove detected illicit discharges. Annually remove all illicit discharges detected by resident reporting and by City employees.

Milestones: Year 6: Develop procedures to remove detected illicit discharges and begin implementation.

BMP Status: The City of Sycamore has developed procedures to remove detected illicit discharges. The City has begun removing illicit discharges as needed.

BMP No. C.7 Visual Dry Weather Observation Program

Measurable Goal(s), including frequencies: Annual screening of all outfalls. Annual screening of 20% of storm sewer catch basins and inlets. Annual evaluation of effectiveness of screening program.

Milestones: Year 6: Develop and implement visual dry weather screening program.

BMP Status: The City has developed and implemented a visual dry weather screening program. The City has noted all discharge locations along its receiving waters. The City continued to evaluate the effectiveness of its observation program.

BMP No. D.1/D.2/D.3/D.4/D.6 Construction Site Runoff Control Regulatory Program

Measurable Goal(s), including frequencies: Develop and implement ordinance amendments.

Milestones: Year 6: Draft and adopt ordinance amendments for Construction Site Runoff Control.

BMP Status: The City has adopted ordinance amendments for Construction Site Runoff Control. They require erosion and sediment control BMPs, enforce their Illicit

Discharge and Connection ordinance as well as Municipal Code and inspect construction sites.

BMP No. E.2/E.3/E.4/E.5/E.6 Post-Construction Runoff Control Regulatory Program

Measurable Goal(s), including frequencies: Develop and implement ordinance amendments.

Milestones: Year 6: Draft and adopt ordinance amendments for Post-Construction Runoff Control.

BMP Status: The City has adopted ordinance amendments for Post-Construction Site Runoff Control. They review BMP designs prior to construction and inspect sites during construction.

BMP No. F.1 Employee Training Program

Measurable Goal(s), including frequencies: Formalize stormwater pollution prevention training for City employees. Conduct formal stormwater pollution prevention training for City employees annually.

Milestones: Year 6: Formalize a stormwater pollution prevention training program for City employees. Begin formal training.

BMP Status: The City finalized the stormwater pollution prevention training program for City employees. Supervisors in the Public Works Department have begun formal training.

BMP No. F.2 Inspection and Maintenance Program

Measurable Goal(s), including frequencies: Formalize an Inspection and Maintenance Program for City facilities and infrastructure. Conduct formal inspection and maintenance. Annually review the program for effectiveness and update the program as needed.

Milestones: Year 6: Formalize an Inspection and Maintenance Program for City facilities and infrastructure. Begin conducting formal inspection and maintenance.

BMP Status: The City finalized the Inspection and Maintenance Program for City facilities and infrastructure. The Public Works Department has conducted inspection and maintenance.

BMP No. F.3 Municipal Operations Stormwater Control

Measurable Goal(s), including frequencies: Formalize a Stormwater Pollution Prevention Plan for the City's municipal operations. Annually review the plan for effectiveness and update the program as needed.

Milestones: **Year 6:** Formalize a Stormwater Pollution Prevention Plan for the City's municipal operations.

BMP Status: The City has finalized the Stormwater Pollution Prevention Plan for the City's municipal operations.

C. **INFORMATION AND DATA COLLECTION RESULTS**

Year 6 activities consisted primarily of stormwater management program administration activities, including program development. Therefore, no information or monitoring data was collected during this period.

D. SUMMARY OF NEXT REPORTING PERIOD STORMWATER ACTIVITIES

The following activities are planned to be undertaken during the March 2009 to March 2010 reporting period:

BMP No. A.1 Distributed Paper Material

Measurable Goal(s), including frequencies: Distribute an annual stormwater pollution prevention publication.

Milestones: Year 7: Continue to distribute the publication.

BMP No. B.3 Stakeholder Meeting

Measurable Goal(s), including frequencies: Participate as needed in annual DeKalb Urban Area Stakeholder Group Meetings.

Milestones: Year 7: Participate in stakeholder meetings as needed.

BMP No. B.4 Public Hearing

Measurable Goal(s), including frequencies: Present the previous Notice of Intent and this Notice of Intent at a public hearing for public comment.

Milestones: Year 7: Conduct a public hearing to present the previous and current Notices of Intent.

BMP No. B.7 Other Public Involvement

Measurable Goal(s), including frequencies: The City will continue to inform residents of the contact number.

Milestones: Year 7: Continue to inform residents of the existence of a contact number.

BMP No. C.1 Storm Sewer Map Preparation

Measurable Goal(s), including frequencies: Annually review the storm sewer map and update as needed.

Milestones: Year 7: Review the storm sewer map and update as needed.

BMP No. C.2 Regulatory Control Program

Measurable Goal(s), including frequencies: Enforce the Illicit Discharge Ordinance.

Milestones: Year 7: Enforce the Illicit Discharge and Connection Ordinance.

BMP No. C.4 Illicit Discharge Tracing Procedures

Measurable Goal(s), including frequencies: Annually trace all illicit discharges detected by resident reporting and by City employees.

Milestones: Year 7: Continue tracing illicit discharges.

BMP No. C.5 Illicit Discharge Removal Procedures

Measurable Goal(s), including frequencies: Remove all illicit discharges detected by resident reporting and by City employees.

Milestones: Year 7: Continue detecting illicit discharges.

BMP No. C.7 Visual Dry Weather Observation Program

Measurable Goal(s), including frequencies: Annual screening of all outfalls. Annual screening of 20% of storm sewer catch basins and inlets. Annual evaluation of effectiveness of screening program.

Milestones: Year 7: Continue to implement the visual dry weather screening program.

BMP No. D.1 Regulatory Control Program

Measurable Goal(s), including frequencies: Continue to enforce the Municipal Code to meet the permit.

Milestones: Year 7: Continue to enforce the Municipal Code.

BMP No. D.2 Erosion and Sediment Control BMPs

Measurable Goal(s), including frequencies: Require erosion and sediment control BMPs.

Milestones: Year 7: Continue to require erosion and sediment control.

BMP No. D.3 Other Waste Control Program

Measurable Goal(s), including frequencies: Enforce the Illicit Discharge and Connection Ordinances.

Milestones: Year 7: Continue to enforce the Illicit Discharge and Connection Ordinances.

BMP No. D.4 Site Plan Review Procedures

Measurable Goal(s), including frequencies: Enforce the Municipal Code.

Milestones: Year 7: Continue to enforce the Municipal Code.

BMP No. D.6 Site Inspection/Enforcement Procedures

Measurable Goal(s), including frequencies: Inspect construction sites and enforce the Municipal Code.

Milestones: Year 7: Continue to inspect construction sites and enforce the Municipal Code.

BMP No. E.2 Regulatory Control Program

Measurable Goal(s), including frequencies: Enforce the Municipal Code to meet the permit requirements.

Milestones: Year 7: Continue to enforce the Municipal Code.

BMP No. E.3 Long Term O&M Procedures

Measurable Goal(s), including frequencies: Enforce the Municipal Code to meet permit requirements.

Milestones: Year 7: Continue to enforce the Municipal Code.

BMP No. E.4 Pre-Construction Review of BMP Designs

Measurable Goal(s), including frequencies: Review BMP designs prior to construction.

Milestones: Year 7: Continue to review BMP designs prior to construction.

BMP No. E.5 Site Inspections During Construction

Measurable Goal(s), including frequencies: Inspect sites during construction.

Milestones: Year 7: Continue to inspect sites during construction.

BMP No. E.6 Post-Construction Inspections

Measurable Goal(s), including frequencies: Enforce the Municipal Code to meet permit requirements.

Milestones: Year 7: Continue to enforce the Municipal Code.

BMP No. F.1 Employee Training Program

Measurable Goal(s), including frequencies: Conduct formal stormwater pollution prevention training for City employees annually.

Milestones: Year 7: Continue the stormwater pollution prevention training program for City employees.

BMP No. F.2 Inspection and Maintenance Program

Measurable Goal(s), including frequencies: Annually review the Inspection and Maintenance Program for effectiveness and update as needed. Conduct inspection and maintenance of City facilities and infrastructure.

Milestones: Year 7: Continue inspection and maintenance of City facilities and infrastructure.

BMP No. F.3 Municipal Operations Stormwater Control

Measurable Goal(s), including frequencies: Annually review the Stormwater Pollution Prevention Plan for the City's municipal operations for effectiveness and update as needed.

Milestones: Year 7: Continue implementing the Stormwater Pollution Prevention Plan for the City's municipal operations.

E. NOTICE OF QUALIFYING LOCAL PROGRAM

The City of Sycamore is not relying on any other government entity to satisfy permit obligations.

F. CONSTRUCTION PROJECTS CONDUCTED DURING REPORTING PERIOD

There were no projects constructed during the reporting period.