



535 DeKalb Avenue  
815.895.4515  
www.cityofsycamore.com

# Block Party/Street Closing APPLICATION

(promoting neighborhood relations)

Name: \_\_\_\_\_

Address: \_\_\_\_\_ Telephone: Day \_\_\_\_\_ Night \_\_\_\_\_

Date of Street Closing: \_\_\_\_\_ Start Time: \_\_\_\_\_  
Street Name: \_\_\_\_\_  
Nearest Intersection (s): \_\_\_\_\_

### Signatures & Addresses of Participating Neighbors:

*Signature*

*Address*

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Special Requests of the Fire Department: \_\_\_\_\_

Special Requests of the Police Department: \_\_\_\_\_

*I understand that all activity will cease by 10:00 p.m. on the date named above.*

\_\_\_\_\_  
Signature of Applicant

**A \$10 fee is due on approval of the application and may be paid at the City Clerk's office, 535 DeKalb Ave.**

Approved: \_\_\_\_\_  
Mayor

## Street Closing/Block Party Barricade Procedure

- The Sycamore Public Works Department will deliver barricades to the contact person listed on the application prior to the event. (Friday if the closure is scheduled during the weekend)
- The contact person is responsible for the placement of barricades in the street for the street closing.
- The contact person shall notify Sycamore Police Department, ask for dispatch, and inform them that your street is now closed.

*Please use phone number, 895-3435*

- When the event is over, the removal of the barricades is the responsibility of the contact person.
- Notify the Police Department that the street is now open to traffic.
- The Sycamore Public Works Department will pick up barricades on Monday morning.

If you should have any questions please contact me at 895-3545.

Fred Busse  
Public Works Superintendent