
SYCAMORE PLAN COMMISSION MEETING
MINUTES OF MARCH 12, 2007

CALL TO ORDER AND ROLL CALL

Chairperson John Lewis called the meeting to order and City Clerk Candy Smith called the roll. Those Commissioners present were: George Bridgewater, Tom Brotcke, Bill Davey, Ken George, Cindy Henderson, Bill Lorence, Cheryl Maness, and Chairperson John Lewis. Commissioners Lowell Evans, Michelle Schulz, Dave Shipley, and Larry Steczo were absent. Other staff members present were City Manager Bill Nicklas, City Engineer John Brady, Building Commissioner/Zoning Officer Lyle Doty, and Commission Attorney Kevin Buick.

APPROVAL OF MINUTES OF FEBRUARY 12, 2007.

Motion

Commissioner Lorence moved to approve the Minutes of February 12, 2007 and Commissioner George seconded the motion.

Voice Vote

Chairperson Lewis called for a voice vote to approve the motion. All Commissioners present voted aye. Motion carried 8 - 0.

APPROVAL OF AGENDA

Motion

Commissioner Davey moved to approve the agenda and Commissioner Bridgewater seconded the motion.

Voice Vote

Chairperson Lewis called for a voice vote to approve the motion. All Commissioners present voted aye. Motion carried 8 - 0.

CONSIDERATIONS

A. Consideration of a Final Plat of Sycamore Creek, Unit Three, in the City of Sycamore, Illinois.

City Manager Nicklas said that the plat illustrates the correct acres as 15.507 for Lot 1 as opposed to the background which stated 15.743 acres. He said this final plat will allow B & B to convey the lot to the Sycamore School District.

Motion

Commissioner Lorence moved to forward the Final Plat of Sycamore Creek, Unit Three with a favorable recommendation to Council and Commissioner Brotcke seconded the motion.

Roll Call Vote

Chairperson Lewis called for a roll call vote to approve the motion. Commissioners George Bridgewater, Tom Brotcke, Bill Davey, Ken George, Cindy Henderson, Bill Lorence, Cheryl Maness, and Chairperson John Lewis voted aye. Motion carried 8 - 0.

WORKSHOP ITEMS

A. Consideration of an Administration Proposal to Update the Plan Commission By-Laws.

City Manager Nicklas explained that the Plan Commission by-laws were approved in October, 1997 and for a number of reasons need to be updated. He said the definitions and functions have been updated in the Unified Development Ordinance and the by-laws should reflect that language.

Chairperson Lewis said he presumed the issue of keeping the tapes is addressed.

Mr. Nicklas said the word "verbatim" has been removed from the description of the official record for regular meetings.

Attorney Kevin Buick explained that in the unlikely event the Plan Commission should go into closed or executive session verbatim minutes would need to be maintained according to state statute.

Commissioner Henderson asked about allowing the public to speak longer than 3 minutes.

Mr. Nicklas said when cutting the public off at 3 minutes, it opens the possibility of people to be able to claim in a court of law that they were not provided the opportunity to speak. He said the Chair generally allows to error on the side of over-flexibility of this rule, except when points become repetitive.

Chairperson Lewis said this will be brought back as an action item at the next meeting.

REPORTS

PERSONS TO BE HEARD FROM THE FLOOR ON OTHER THAN AGENDA ITEMS

ADJOURNMENT

Motion

Commissioner Lorence moved to adjourn the meeting at 7:14 p.m. and Commissioner Davey seconded the motion.

Voice Vote

Chairperson Lewis called for a voice vote to approve the motion. All Commissioners present voted aye. Motion carried 8 - 0.

Approve:

Chairperson – John Lewis

Attest:

Candy Smith, City Clerk