

*Sycamore Fire and Police Commission
Special Meeting Minutes
October 24, 2011*

I. ROLL CALL

Chairman Petersen called the meeting to order at 1:05 p.m. Present at the meeting were: Commissioner Teresa Jacobson, Assistant Fire Chief Pete Polarek, Police Lt. Darrel Johnson, City Attorney Kevin Buick, and recording secretary Sue Willey. Commissioner Samantha Dailey was absent.

II. APPROVAL OF AGENDA

Motion

Commissioner Jacobson made the motion to approve the agenda. Chairman Petersen seconded the motion.

Vote

Both Commissioners voted aye. Motion carried 2 - 0.

III. CORRESPONDENCE

A. A letter was received October 14, 2011 from Patrol Officer Dana Allen, stating she wished to withdraw her participation in the current Police Sergeant Promotional process. Her objection was that not all officers had the same interview team. Attorney Buick acknowledged that the Board has struggled in the past with scheduling all three Commissioners and affirmed that unlike the language for Fire Promotional, nothing in the Police Promotional process requires all three Commissioners to be present for the oral interviews. With two commissioners qualifying as a quorum for the conduct of police promotional interviews, the Board upheld Dana's request, and she will be removed from the Eligibility listing and any further consideration for promotion during the current process.

B. HR Director Sue Willey told the Commission that a letter from Officer Meeks requesting Preference Points was received after the deadline of Monday, October 24, 2011 8:00 AM. Chairman Petersen affirmed that anything received after the deadline was to be refused, and asked Sue to prepare a letter from the Board informing the officer that the request was being denied due to the untimely submission.

IV. OLD BUSINESS

None.

V. NEW BUSINESS

A. Discussion / Approval of Promoting next candidate on Fire Lieutenant list for current vacancy. (Moved immediately into Closed Session).

VI. CLOSED SESSION

Motion

Commissioner Jacobson made a motion to move into Closed/Executive Session. Chairman Petersen seconded the motion.

Vote

Both Commissioners voted aye. The motion carried 2-0.

Closed session began at 1:20 p.m.

Motion

