
SYCAMORE FIRE AND POLICE COMMISSION

Special Meeting Minutes

March 25, 2025

CALL TO ORDER AND ROLL CALL

Commissioner Tana Knetsch called the meeting to order at 11:30AM and called the roll. Present were Commissioner Tana Knetsch, Commissioner Samantha Dailey, Commissioner Jeff Richardson, Chief Erik Mahan, Chief Bart Gilmore, City Attorney Kevin Buick and HR Specialist/Recording Secretary Kate Griffey

APPROVAL OF AGENDA

MOTION

Commissioner Dailey made the motion to approve the agenda, seconded by Commissioner Knetsch.

VOTE

Commissioners voted 3 Aye and 0 Nay; motion carried.

CONSENT AGENDA - None

AUDIENCE TO VISITORS – None

REPORTS

- A. Police Chief – Chief Mahan reported he is feeling welcome after one week in. He is learning the department. They are moving forward with the retirement of Deputy Chief Wig and will be looking to fill that upcoming vacancy.
- B. Fire Chief – Chief Gilmore reported the new fire station groundbreaking will take place in April with a completion date planned for near the end of the year, late winter or early spring. Firefighter Evan Smith resigned from the city. With that vacancy and the upcoming expected retirement of Lt Hepker on August 21st, he will be requesting to open the testing process during the regularly scheduled June meeting.

OLD BUSINESS – None

NEW BUSINESS/ACTION ITEMS

- A. Consideration of City Manager's letter regarding vacancy for the position of lateral police officer.

MOTION

Commissioner Knetsch moved to accept City Manager's letter requesting to fill the vacancy of lateral police officer, seconded by Commissioner Dailey.

- B. Determination of candidate Hanson's pass/fail status based on Psychological/Behavior Analysis (Chapter 3, Section 6, Subsection G).

MOTION

Commissioner Dailey moved to pass candidate Mike Hanson based on pre-employment psychological analysis, seconded by Commissioner Richardson.

Chief Mahan reported no issues with candidate Mike Hanson's psychological analysis and recommends moving forward with lateral hire.

- C. Determination of candidate Hanson's pass/fail status based on Medical and Drug Screening Examinations (Chapter 3, Section 6, Subsection H).

MOTION

Commissioner Richardson moved to pass candidate Mike Hanson based on pre-employment medical and drug screening seconded by Commissioner Dailey.

Chief Mahan reported no issues with candidate Mike Hanson's psychological analysis and recommends moving forward with lateral hire.

D. Possible Conditional Offer of Employment for Police Officer Vacancy in accordance with City Manager's Letter.

MOTION

Commissioner Dailey moved to extend a conditional offer of employment to candidate Ryan Fisher for lateral police officer, seconded by Commissioner Richardson.

Chief Mahan reported that Ryan Fisher is a lateral candidate from Yorkville with a background and polygraph exam both with positive results. He recommends extending a conditional offer to move forward with psychological and medical testing.

VOTE

Commissioners voted 3 Aye and 0 Nay; motion carried.

ADJOURNMENT

MOTION

Commissioner Knetsch made the motion to adjourn, seconded by Commissioner Richardson.

VOTE

Commissioners voted 3 Aye and 0 Nay; motion carried.

Meeting was adjourned at 11:40AM.

Accepted by:

Tana Knetsch *6/3/25*

Chairperson Tana Knetsch

(Date)

Attested by:

Kate Griffey *6/3/25*

Recording Sec. Kate Griffey

(Date)