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**SYCAMORE CITY COUNCIL – SPECIAL MEETING 6:00 PM**  
**MINUTES OF JUNE 20, 2023 – 308 WEST STATE ST. SYCAMORE, IL 60178**

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**ROLL CALL**

Mayor Braser called the meeting to order at 6:00 p.m. and City Clerk Mary Kalk called the roll. Those Alderpersons present were Nancy Cople, Jeff Fischer, Virginia Sherrod, Chuck Stowe, Alan Bauer, and Ben Bumpus. Alderman Pete Paulsen arrived at 6:02 pm after the roll call. Alderperson Alicia Cosky was absent. Attorney Keith Foster was also present.

**INVOCATION** led by Alderperson Nancy Cople

**PLEDGE OF ALLEGIANCE** led by Alderperson Nancy Cople

**APPROVAL OF AGENDA**

**MOTION**

Alderperson Cople motioned to approve the agenda and Alderperson Sherrod seconded the motion.

**VOICE VOTE**

Mayor Braser called for a voice vote to approve the motion. All Alderpersons voted aye. Motion carried 6-0.

**AUDIENCE TO VISITORS**

**CONSENT AGENDA**

- A. Approval of the Minutes for the Regular City Council Meeting of June 5, 2023.
- B. Payment of the Bills for June 20, 2023, in the amount of \$1,359,710.27.

**MOTION**

Alderperson Bauer motioned to approve the Consent Agenda and Alderperson Stowe seconded the motion.

**ROLL CALL VOTE**

Mayor Braser called for a roll call vote to approve the motion. Alderpersons Cople, Fischer, Sherrod, Stowe, Bauer, and Bumpus voted aye. Motion carried 6-0.

**PRESENTATION OF PETITIONS, COMMUNICATIONS, AND BILLS**

City Manager Michael Hall reminded that the July 3<sup>rd</sup> City Council meeting is cancelled and the next Council meeting will be July 17<sup>th</sup>.

**REPORT OF OFFICERS**

**REPORTS OF STANDING COMMITTEES**

Finance – Alan Bauer – no report  
Public Safety – Pete Paulsen – no report  
Public Works – Chuck Stowe – no report

**PUBLIC HEARINGS**

**ORDINANCES**

- A. Ordinance 2023.09 – An Ordinance Amending the Combined Annual Budget and Appropriation Ordinance for the Fiscal Year 2022-2023 in the City of Sycamore, Illinois. First and Second Reading.

City Manager Michael Hall said that this ordinance is for FY2023 budget that ended on April 30, 2023. It looks at the revenues and expenditures and includes a summary page of details which has never been provided in the past. It ended \$21,000 below budget.

**MOTION**

Alderson Bauer motioned to waive the First Reading for Ordinance 2023.09 and Alderson Fischer seconded the motion.

**VOICE VOTE**

Mayor Braser called for a voice vote to approve the motion. All Aldersons voted aye. Motion carried 7-0.

**MOTION**

Alderson Bauer motioned to approve Ordinance 2023.09 and Alderson Fischer seconded the motion.

**ROLL CALL VOTE**

Mayor Braser called for a roll call vote to approve the motion. Aldersons Cople, Fischer, Paulsen, Sherrod, Stowe, Bauer, and Bumpus voted aye. Motion carried 7-0.

- B. Ordinance 2023.10 – An Ordinance Approving a Planning and Zoning Commission Recommendation of a Request by Greg Majeski Motors for a Zoning Map Amendment for the Property Located at 1710 DeKalb Avenue, Sycamore IL (PIN 08-01-281-031) from the Current Zoning of C-2, Central Business District to C-3, Highway Business District, in the City of Sycamore, Illinois. First and Second Reading.

City Manager Michael Hall said that this comes from the Planning and Zoning Commission (PZC) with a favorable recommendation to approve the zoning amendment changing the referenced property from C-2, Central Business District to C-3, Highway Business District. This change is consistent with the surrounding zoning and said that an auto sales business is going into the property.

**MOTION**

Alderson Fischer motioned to waive the First Reading for Ordinance 2023.10 and Alderson Cople seconded the motion.

**VOICE VOTE**

Mayor Braser called for a voice vote to approve the motion. All Aldersons voted aye. Motion carried 7-0.

**MOTION**

Alderson Fischer motioned to approve Ordinance 2023.10 and Alderson Cople seconded the motion.

**ROLL CALL VOTE**

Mayor Braser called for a roll call vote to approve the motion. Aldersons Cople, Fischer, Paulsen, Sherrod, Stowe, Bauer, and Bumpus voted aye. Motion carried 7-0.

- C. Ordinance 2023.11 – An Ordinance Concerning a Plan Commission Recommendation to Approve a Plat of Vacation for Townsend Woods P.U.D. Commercial Division in the City of Sycamore, Illinois. First and Second Reading.

City Manager Michael Hall said that this plat was approved at the last meeting but there were some vacation areas and easements that were not included so this is a clean-up. This was recommended by the PZC.

**MOTION**

Alderson Cople motioned to waive the First Reading for Ordinance 2023.11 and Alderson Sherrod seconded the motion.

**VOICE VOTE**

Mayor Braser called for a voice vote to approve the motion. All Aldersons voted aye. Motion carried 7-0.

**MOTION**

Alderson Cople motioned to approve Ordinance 2023.11 and Alderson Stowe seconded the motion.

**ROLL CALL VOTE**

Mayor Braser called for a roll call vote to approve the motion. Aldersons Cople, Fischer, Paulsen, Sherrod, Stowe, Bauer, and Bumpus, voted aye. Motion carried 7-0.

**RESOLUTIONS****CONSIDERATIONS**

- A. Consideration of a Fire Department Recommendation to Purchase Two Ford Explorer Utility Vehicles for the Administrative Fleet.

City Manager Michael Hall said that the Fire Department is using the State bidding prices to purchase two new vehicles that will replace a 2008 Impala and 2010 Expedition. This was approved in the FY23B Capital plan.

**MOTION**

Aldersperson Paulsen made a motion to approve the consideration and Aldersperson Bumpus seconded the motion.

**ROLL CALL VOTE**

Mayor Braser called for a roll call vote to approve the motion. Alderspersons Cople, Fischer, Paulsen, Sherrod, Stowe, Bauer, and Bumpus voted aye. Motion carried 7-0.

- B. Consideration of a Public Works Recommendation to Enter into a Professional Services Agreement with RedZone Robotics to Complete Sanitary Sewer Data Collection, Analysis, and Integration for the City of Sycamore.

City Manager Michael Hall said that this is an agreement from a 2016 State mandate to complete a Capacity, Management, Operation, and Maintenance (CMOM) plan of the city's sewer system with the goal of gathering sewer information to accurately plan for sanitary sewer projects and accurately locate sewer laterals mapping out half of our system. This agreement for services is \$397,170.

City Engineer Mark Bushnell added that the CMOM plan was completed in 2018 which identified city-wide sewers to develop a plan. So far, they have taken care of the "low-hanging fruit areas" with infiltration and inflow. This next step replaces the old 45-year-old video tapes and paper reports of the sanitary sewer system and provides the city with up-to-date information. This will also help with identifying the exact locations of the sanitary sewer laterals. There will be periodic updates of the areas that haven't been done or the marginal or borderline areas but there wouldn't be this initial outlay again.

**MOTION**

Aldersperson Stowe made a motion to approve the Consideration and Aldersperson Bumpus seconded the motion.

**ROLL CALL VOTE**

Mayor Braser called for a roll call vote to approve the motion. Alderspersons Cople, Fischer, Paulsen, Sherrod, Stowe, Bauer, and Bumpus voted aye. Motion carried 7-0.

- C. Consideration of an Administrative Recommendation to Award a Contract in the Amount of \$224,458.00 to AC Pavement Striping of Elgin, IL for the 2023B Microsurfacing Project.

City Manager Michael Hall said that this is for the microsurfacing project that's focusing on Meadow Creek, Windfield subdivisions, Hill Street, Emmsen Drive. The bid came in about 3% below the engineer's estimate at \$224,458.

**MOTION**

Aldersperson Fischer made a motion to approve the Consideration and Aldersperson Cople seconded the motion.

**ROLL CALL VOTE**

Mayor Braser called for a roll call vote to approve the motion. Alderspersons Cople, Fischer, Paulsen, Sherrod, Stowe, Bauer, and Bumpus voted aye. Motion carried 7-0.

- D. Consideration of a Public Works Recommendation to Enter into a Professional Services Agreement with Trotter and Associates Inc. to Complete Design Engineering for the Proposed 2023B BCM Industrial Park Watermain Improvements.

City Manager Michael Hall said this is a project in conjunction with Chris Mayer in the industrial park. The goal of the project is to remove the multiple connections to the city's water system for the fire suppression system and replace it with a single connection for all those buildings. Also, it will provide an extension through the property and connect to a larger connection increasing water circulation.

Alderman Bauer asked confirmed that there isn't enough TIF money to pay for this yet.

City Manager Michael Hall confirmed that there is not but said that the TIF will go negative. The TIF will be paying it back, though.

**MOTION**

Alderson Fischer made a motion to approve the Consideration and Alderson Paulsen seconded the motion.

**ROLL CALL VOTE**

Mayor Braser called for a roll call vote to approve the motion. Aldersons Copple, Fischer, Paulsen, Sherrod, Stowe, Bauer, and Bumpus voted aye. Motion carried 7-0.

- E. Consideration of a Public Works Recommendation to Enter into a Professional Services Agreement with Trotter and Associates Inc. to Complete Construction Engineering Documents for the Proposed Well 7 Improvements.

City Manager Michael Hall said that this was identified on the 2019 Water Master Plan which is to add a radium removal system on Well #7. All the other wells have a radium removal system except this one, so it's not used consistently. There is a \$1.2 million IEPA (Illinois Environmental Protection Agency) forgivable loan for this. This is for the construction engineering services not to exceed \$229,800.

**MOTION**

Alderson Stowe made a motion to approve the Consideration and Alderson Bauer seconded the motion.

**ROLL CALL VOTE**

Mayor Braser called for a roll call vote to approve the motion. Aldersons Copple, Fischer, Paulsen, Sherrod, Stowe, Bauer, and Bumpus voted aye. Motion carried 7-0.

- F. Consideration of an Administrative Recommendation Regarding Health Insurance Coverage (Plan Year 2023-24) for City Employees.

City Manager Michael Hall said this is for the renewal for a one-year contract from September to September. The city budgeted 5% for FY 23B and the cost came in at 4.09%. Staying with the ancillary benefits reduces it another 1.5% so the renewal would be 2.95% making it 2.41% below what was budgeted. The loss ratio is 82.5%.

**MOTION**

Alderson Bumpus made a motion to approve the Consideration and Alderson Fischer seconded the motion.

**ROLL CALL VOTE**

Mayor Braser called for a roll call vote to approve the motion. Aldersons Copple, Fischer, Paulsen, Sherrod, Stowe, Bauer, and Bumpus voted aye. Motion carried 7-0.

**APPOINTMENTS**

**OTHER NEW BUSINESS**

**ADJOURNMENT**

**MOTION**

Alderson Stowe motioned to adjourn the meeting at 6:20 p.m. and Alderson Paulsen seconded the motion.

**VOICE VOTE**

Mayor Braser called for a voice vote to approve the motion. All Aldersons voted aye. Motion carried 7-0.

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Mayor - Steve Braser

Attest:

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City Clerk – Mary Kalk