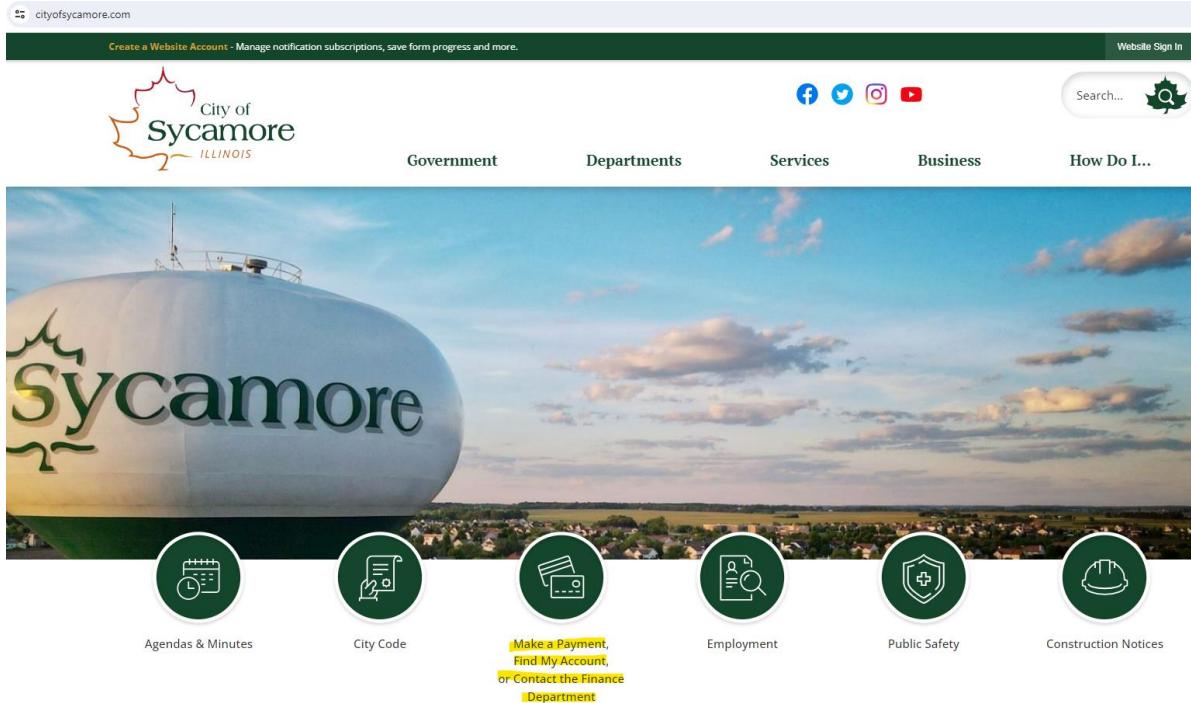


How to Register Account

1. Visit www.cityofsycamore.com
2. Click the Make a Payment, Find my Account, or Contact the Finance Department button.



3. Click orange letters City of Sycamore Billing Portal.

[Home](#) > [Services](#) > [Make a Payment](#)

Make a Payment

Utility Bill

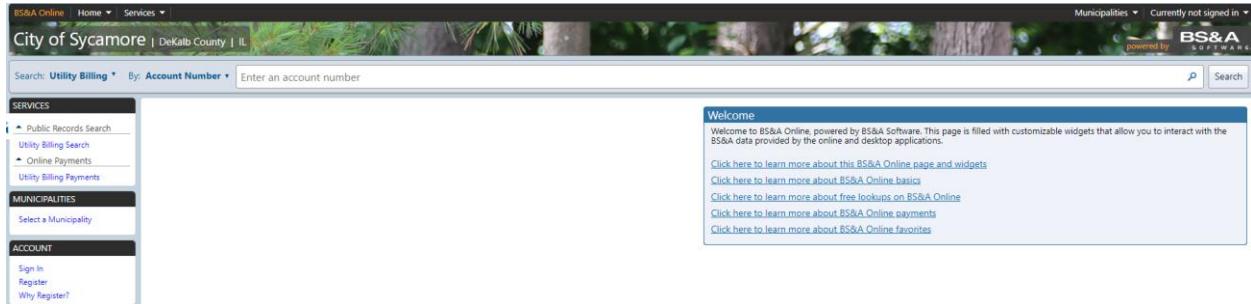
City of Sycamore Utility Bills can be accessed and paid at the following link:

- [City of Sycamore Billing Portal](#)

Questions about your bill? Contact our Utility Billing Line at 815-899-1386.

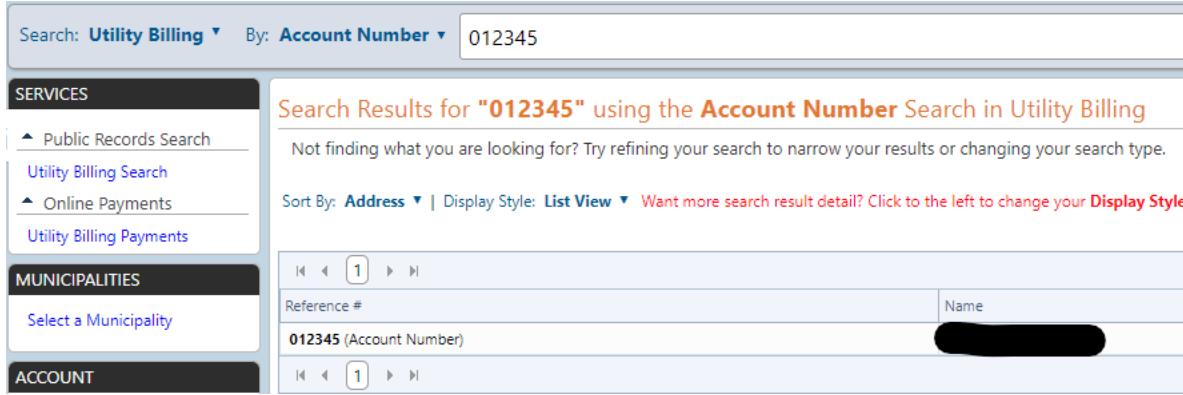
4. Click Proceed to Site on pop up window.

5. Search by Account Number or change drop down to search by Name.
a. Enter information, then click Search.



The screenshot shows the BS&A Online utility billing search interface. At the top, there's a navigation bar with 'BS&A Online', 'Home', 'Services', and a dropdown for 'Municipalities' with 'Currently not signed in'. The main search area has a dropdown 'Search: Utility Billing' set to 'By: Account Number' and a text input 'Enter an account number'. On the left, a sidebar titled 'SERVICES' includes 'Public Records Search', 'Utility Billing Search' (which is selected), 'Online Payments', and 'Utility Billing Payments'. Below that is a 'MUNICIPALITIES' section with 'Select a Municipality'. At the bottom of the sidebar are 'ACCOUNT' links for 'Sign In', 'Register', and 'Why Register?'. The right side features a 'Welcome' box with links to learn about the page, BS&A data, and various online and desktop applications.

6. Click on your account information.



The screenshot shows the search results for account number 012345. The search parameters are 'Search: Utility Billing' and 'By: Account Number' with the value '012345'. The results are titled 'Search Results for "012345" using the Account Number Search in Utility Billing'. It includes a note about refining the search and sorting options. The main results table has columns for 'Reference #' and 'Name'. The first result is '012345 (Account Number)' with a redacted 'Name'. Navigation arrows are at the top and bottom of the table.

Reference #	Name
012345 (Account Number)	[REDACTED]

7. Enter Account PIN, then click Submit. Your account PIN can be found on Utility Bill under your account number.



UTILITY BILLING STATEMENT

Office: 308 West State Street Sycamore, IL 60178
 Hours: 8:30 AM - 5:00 PM, Mon-Fri (Except Holidays)
 Phone: (815) 899-1386

SYCAMORE, IL 60178

PAYMENT

Please detach and return top

SERVICE DETAILS

CUSTOMER NAME
 ACCOUNT NUMBER
ACCOUNT PIN: a704715
 SERVICE ADDRESS
 BILLING DATE: 05/31/2024
 READING PERIOD: 02/29/2024 to 05/01/2024

SERVICE	PREVIOUS READ	CURRENT READ	TYPE	USAGE
WATER SERV	375	385	A	10

8. Click Pay Now in red box in upper right corner.

SYCAMORE, IL 60178 (Property Address)

Account Number: 012345 Map It | Print

UB Customer Name
 Summary Information Utility Billing information found

Utility Bill Info

Jump To: Customer Information | Current Bill | History (334 Items Found) | Usage History Chart

Customer Information Back To Top

Name _____ Address _____ Account Number 012345 Amount Due
 Total Amount Due \$0.00 Pay Now

Current Bill Back To Top

Amount Due \$0.00 Click here for a printer friendly version

Amount Due	\$0.00	Bill From	03/01/2024	
Due Date	06/15/2024	Bill To	05/01/2024	
Billing Item	Previous Amount	Current Amount	Penalties & Interest	Balance
CONVERSION ITEM	\$0.00	\$0.00	\$0.00	\$0.00
INFRASTRUCTURE	\$0.00	\$0.00	\$0.00	\$0.00
RADIUM REMOVAL	\$0.00	\$0.00	\$0.00	\$0.00
REFUSE/GARBAGE	\$0.00	\$0.00	\$0.00	\$0.00
see to the ESNA Online Terms of Use X	\$0.00	\$0.00	\$0.00	\$0.00
UNAPPLIED CASH	\$0.00	\$0.00	\$0.00	\$0.00

9. Click Make Payment button in bottom right corner.

Home > Search Results > Record Details > Make Payment

Make a Payment on a Utility Bill
Utility Billing Online Payment Service

Account: 012345

Name & Address Information

SYCAMORE, IL 60178

Pay Utility Bill

Click the **Make Payment** button to continue.

Billing Item	Balance
CONVERSION ITEM	\$0.00
INFRASTRUCTURE	\$0.00
RADIUM REMOVAL	\$0.00
REFUSE/GARBAGE	\$0.00
SEWER SERVICES	\$0.00
UNAPPLIED CASH	\$0.00
WATER METER MAINT	\$0.00
WATER SERVICES	\$0.00

Note: You will have the option of paying less than the full balance on the following pages

Make Payment

10. Click I want to Register this Account.

Contact Us

 City of Sycamore

>Your Invoice

Click on Proceed to Payment when you are ready to pay.

Type - Utility

Type	Account #	Invoice #	Due Date	Balance Due	Options
Utility	012345	20240521-UB-12345-02610	6/15/2024	\$0.00	View Invoice

Subtotal (1 Items) \$0.00
Not including any applicable service fees.

Proceed to Payment

Additional Options

I want to Register this Account

11. Enter email address and create password.

- a. Check box if you want to sign up for Paperless billing.
- b. Click Complete Registration.

Register

Please fill out this form to complete your registration. All required fields are marked with a *****.
[Click here for information on linking accounts together.](#)

Account Number *

012345

Email Address *

johndoe123@myemail.com

Confirm Email Address *

johndoe123@myemail.com

Create Password *

Password Strength

Strong

Confirm Password *

Password Strength

Strong

⚠ Create Password and Confirm Password must match



I would like to sign up for Paperless

Registrant hereby acknowledges that he or she is the valid, authorized signatory for this account, with full responsibility for decisions related to this account, and that the Registrant agrees to the following Terms and Conditions. [Click to view Terms, Conditions](#)

Complete Registration >